

Commission for Ordination/ Installation  
Minister of Word and Sacrament

G – 9.0504b3 states that an Administrative Commission of a Presbytery shall (mandated) be composed of ministers of the Word and Sacrament and elders in numbers as nearly equal as possible. When the commission consists of an odd number of members, the additional member may be either an elder or minister. Elders must be from different churches within the Presbytery of Sheppards and Lapsley. All ministers must be members of the Presbytery of Sheppards and Lapsley.

The Presbytery is given the authority to reduce the normally required seven members of a Commission to five when the commission is for the purpose of ordaining/ installing a minister. Consequently, our Presbytery only requires five members. You may use seven if you wish. However, all members must be from the Presbytery of Sheppards and Lapsley as the Commission is acting as the Presbytery in the ordination/ installation service.

Additionally, our Presbytery requests that at least one of the clergy be female and at least one member of the commission be racial ethnic.

You may have as many Corresponding members to sit with the Commission as you wish. These corresponding members may be an actual part of the worship.

When a minister is being ordained, it is a policy of our Presbytery that an offering be taken during worship. These monies are given to the Presbytery's Committee on Preparation to be used for candidates.

The Moderator of the Committee on Ministry needs the names for your commission prior to the printing of the Presbytery Agenda. The agendas are normally printed and mailed during the first week of the month of the meeting.

If you have further questions, please contact the Committee on Ministry Moderator, Charles Durham, [cdurham@fpctusc.org](mailto:cdurham@fpctusc.org) or (205) 752-3531.