

# Grant/Loan Report Form

**Deadline: January 1**

Date: \_\_\_\_\_

**Request from:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Pastor(s): \_\_\_\_\_ E-mail: \_\_\_\_\_

Additional Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_



I. In narrative form, **on no more than 2 pages**, please respond to the following:

1. Describe the project for which you received funding.
2. What joys and celebrations have taken place in the past 12 months?
3. What concerns does the project currently have?
4. What goals have been met in the past 12 months? What are your goals for the next 12 months?
5. If Presbytery is not able to fund this project, what will happen to the project and its goals?

II. Please complete the following:

1. Worship and Church School Attendance for the past 2 years and current year:

	20__	20__	20__
Worship			
Church School			

2. How do these figures compare to your projections for the project?

III. Please provide the following Evaluation Budget Information:

1. Previous Year Church Budget and most recent Financial Statement (income and expense)
2. Recent Project Financial Statement (income and expense)

IV. In anticipation of the fruits this will bring, please indicate how you will be generous in the future so others might benefit also.